



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY
JAIPUR

वित्त समिति मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर की 53वीं बैठक का कार्यवृत्त

Minutes of the 53rd Meeting of the Finance Committee of MNIT
Jaipur

13 फरवरी, 2025 को पूर्वाह्न 11:00 बजे एनआईटी ट्रांजिट हाउस नई दिल्ली में
हाइब्रिड मोड में आयोजित

**Held on 13th February, 2025 at 11:00 AM at the NIT Transit House New
Delhi in Hybrid mode**

Present

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| 1. Prof. N. P. Padhy
Director, MNIT Jaipur | Incharge Chairperson & Member |
| 2. Ms. Veena Dunga
Deputy Secretary (NIT),
Ministry of Education, New Delhi. | Member |
| 3. Shri Harihara Sundaram
Under Secretary (IFD),
Ministry of Education, New Delhi | Member |
| 4. Prof. Rohit Bhakar
Registrar (I/c), MNIT Jaipur | Member Secretary |

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At the outset, the Chairperson welcomed all the members to the 53rd meeting of the Finance Committee. Pursuant to the Chairperson's opening remarks, the Committee took up the agenda items for discussion and decisions.

Item No. 53-1.0: To confirm the minutes of the 52nd meeting of the Finance Committee held on 24th June, 2024.

The minutes of the 52nd meeting of the Finance Committee, approved by the Chairperson, FC were circulated to the members. As no comments were received from the members, the Committee confirmed the same.

Item No. 53-2.0: To note the actions taken on the decisions made in the 52nd meeting of the Finance Committee held on 24th June, 2024.

Item No.	Agenda	Action Taken	Committee's Recommendation
51-5.2	To consider the guidelines for engagement of teaching faculty for E- MBA program.	The approval of the Board on the guidelines for engagement of teaching faculty for E-MBA has been noted and the same will be followed during the ensuing engagement.	Noted
51-5.3	To consider the establishment of the Institute Advisory Board at MNIT Jaipur.	The process of sending the formal invitations to the members of the Institute Advisory Board has been completed.	Noted
51-5.4	To review the process of tuition fee concession offered to students as per directions of MoE.	Implemented.	Noted
51-5.5	To consider the proposal for appointment of a Student Wellness Counsellor at MNIT Jaipur.	The advertisement for the position of Student Wellness Counsellor was published on the institute's website. The institute is in the process of hiring the services of a Student Wellness Counsellor.	Noted
51-5.6	To consider the recruitment of Deputy Manager/Industry Liaison Officer (Training &	The recruitment process for the position of Deputy Manager/Industry Liaison Officer (Contractual) in the Training & Placement Cell has been completed; however, no	Noted

	Placement Cell) on a Contractual basis	candidates were found suitable for the position. Consequently, the position has been re-advertised, and the recruitment process is expected to be completed soon.	
51-5.7	To consider the fixation of pay of Assistant Professors upgraded from pay level 10 to pay level 11 and from Associate Professor (Pay level 13A2) to Professor (Pay level 14 A).	Revised pay fixation order protecting their earlier pay has been issued.	Noted
51-5.8	To consider the budget for the creation of the Institute Anthem	The Kulgeet committee recommended the song written by Dr. Indushekhhar Tatpurush and composed by Dr. Ashwin M Dalvi. Recommended composition was played in the meeting of Deans and Heads of Departments and it was agreed that the same may be adopted as the Institute Anthem (Kulgeet). It was also approved by the Director and was released in the 18th Convocation of the institute held on 18th September 2024.	Noted
51-5.9	To consider the annual account of DASA-2021.	The approval of the Board for annual accounts of DASA 2021 has been noted. Further process to take assets into books of MNIT (as directed) is initiated and under process.	Noted
51-5.10	To consider the grant of regular annual increment due on 01.01.2021, 01.01.2022, 01.01.2023 and 01.01.2024 w.r.t. Shri Birbal Singh, Assistant Registrar and Shri Naresh Kumar Jangir, Assistant Engineer.	The due annual increment order w.r.t. both the officials have been issued.	Noted
51-5.13	To consider estimate for installation of solar PV system on pathways, parking, and other buildings.	The A & F has been issued vide sanction no. F8(73)MNIT/E /2022-23/905 dated 18.10.24. CPWD has submitted the execution plan for the project.	Noted
51-5.14	To consider estimate for advanced transportation	The lab in charge gave a detailed presentation on 21-10-2024 regarding its	Noted

	laboratory & geosynthetics testing laboratory.	utilization and sustainability. Considering this as a parallel proposal of the Civil Engineering department (to consider the proposal to construct additional floors over the institute's existing building), BWC advised the department to submit a DFB-approved single proposal with integrated planning for the additional floor, laboratory requirements, and the industrial shed.	
51-5.15	To consider proposal of provision of firefighting installation at various building.	CPWD has submitted a revised preliminary estimate of Rs. 20,19,42,000/- along with the execution plan. A letter has been issued to CPWD to submit the justification for revision in the preliminary estimate (letter no. F8(115)MNIT/E/2023-24/ 1142 dated 28.11.2024).	Noted
51-5.16	To consider the additional expenditure in face up-lift of campus (MI 08 helicopter site development).	The revised A&F was released to CPWD and the payment has been released to CPWD as per the revised A&F. A letter has been issued to CPWD to submit the final Utilization Certificate (letter no. F8(161)MNIT /E/2022-23/563 dated 14.08.2024).	Noted
51-5.17	To consider the additional expenditure renovation of basketball courts, table tennis hall, old toilet block, fencing of basketball courts, construction of new toilet block, and additional lights at the main ground.	The revised A&F was released to CPWD and the payment has been released to CPWD as per the revised A&F. A letter has been issued to CPWD to provide the final Utilization Certificate (letter no. F8(30)MNIT/ E/2022-23/564 dated 14.08.2024).	Noted
51-5.18	To consider the proposal for Comprehensive Network Infrastructure upgrade/expansion/ installation in MNIT Jaipur.	Subsequent to the pre-bid meeting with bidders, a revised bid document has been prepared including latest provisions for MII compliance and the revised bid is in the process of being floated.	Noted
51-5.19	To consider the proposal for setting up of Digital Content Development & Recording Studio under CDEC.	The approval of the Board has been noted and further process for setting up of Digital Studio has been initiated under CDEC.	Noted
51-5.20	To consider the proposal under the "Capacity Building of Faculty and Institutions towards Design	As per the decision taken in BoG item no. 56-5.19, Tripartite Agreement was done on 09th September, 2024. Presently, the program of "Capacity Building of Faculty	Noted

	and Entrepreneurship Development”	and Institutions towards Design and Entrepreneurship Development” is ongoing.	
51-5.21	To consider the Guidelines for hiring of Research Consultants under various sponsored research projects at MNIT Jaipur.	No action required.	Noted
51-5.22	To consider the revision in seat allocation, minimum eligibility entrance examination, and tuition fee waiver for the students who come under the Study in India Scheme in UG, PG, and Ph. D programs.	A fresh agenda is put up for consideration as agenda item no. 53-5.2	Noted
51-5.24	To consider the implementation of the Post-Retirement Medical Scheme.	The institute is processing the framework for Group Medical Insurance Scheme. A separate letter has been submitted to MoE for extension of CGHS facility to the employees and the pensioners of the MNIT Jaipur.	Noted
52-3.1	To consider the Annual Accounts of MNIT Jaipur for the financial year 2023-24	No action required	Noted
52-3.2	To consider the Professional Fee of Shri R.D. Rastogi, Senior Advocate & Additional Solicitor General of India and Shri Nathu Singh Chauhan, Advocate on Record	A committee was constituted vide office order no. 568 dated 07.08.2024 to assess and justify the Professional Fee and other terms and conditions for the engagement of Shri R.D. Rastogi, Senior Advocate and Advocate Nathu Singh Chauhan to contest the matter before the Hon'ble Commercial Court Jaipur which were subsequently approved by the Director.	Noted

Item No. 53-3.0: Matters for the information of the Finance Committee.

Item No. 53-3.1: To note the Annual Report and the Audited Annual Accounts, along with SAR

The Finance Committee noted the Annual Report and the Audited Annual Accounts, along with SAR, of the institute for the financial year 2023-24.

Item No. 53-3.2: To note the dismissal of Objections Application (Arbitration) CMNC No. 139/2024 (CIS No. 141/2024) and arising of the Civil Miscellaneous Appeal (Arbitration) No. 303/2024 (CIS no. 309/2024) titled as KMV Projects Ltd. Vs MNIT Jaipur before Hon'ble Commercial Court No. 1 Jaipur Metropolitan-II.

The Finance Committee noted the status of the Arbitration case titled as KMV Projects Ltd. Vs MNIT Jaipur.

Item No. 53-3.3: To note the approval of Global Tender Enquiry Proposals by Ministry of Education

The Finance Committee noted the approval of Global Tender Enquiry proposals accorded by Ministry of Education.

Item No. 53-4.0: Matters for ratification by the Finance Committee.

Item No. 53-4.1: To ratify the Ex-India Leave approval accorded by the Chairperson (In-charge), Board of Governors, MNIT Jaipur

The Finance Committee ratified the Ex-India Leave approval accorded by the Chairperson (In-charge), BoG, MNIT Jaipur.

Item No. 53-5.0: Matters for the consideration of the Finance Committee.

Item No. 53-5.1: To consider the adoption of amendments in the GFR 2017.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider the adoption of amendments in the GFR 2017.

Item No. 53-5.2: To consider the revision in seat allocation, minimum eligibility, and tuition fee waiver for the students admitted under the Study in India Scheme in UG, PG, and PhD programmes.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider the revision in seat allocation and minimum eligibility

for the students admitted under the Study in India Scheme in UG, PG, and PhD programmes without any fee waiver.

Item No. 53-5.3: To consider the uniform policy / guidelines for working of various existing and upcoming Centres at the institute

The Finance Committee considered and recommended the uniform policy / guidelines for various centres operating at the Institute, for approval by the Board of Governors.

Item No. 53-5.4: To consider the revised allowances permissible to students /coaches participating in sports events outside the institute.

The Finance Committee recommended to the Board of Governors for the revised allowances permissible to students /coaches participating in sports events outside the Institute as mentioned below:

1. Daily Allowance (DA): Each participating student shall be entitled to Rs. 625/- per day, inclusive of pocket money and food expenses.
2. Travel Allowance: Travel by Third AC may be allowed with approval from the Competent Authority.
3. Air Travel: In exceptional cases (e.g., non-availability of train tickets, emergencies, safety concerns, or prolonged travel exceeding six days), students may travel by air (economy class, shortest route) with prior approval from the Competent Authority.
4. Sports Kit Allowance: Each participating student will be entitled to a single sports kit annually, with a cost cap of Rs. 3,500/-, irrespective of the number of tournaments attended.
5. Medical Expenses During Tournaments: In case of a medical emergency or accident during a sports tournament, financial aid of up to Rs. 50,000/- may be provided as per actual expenses incurred. The student's health insurance coverage will be utilized first, and any shortfall will be covered by the institute with a maximum capping of upto Rs. 50,000/-.
6. Registration Fees/Officiating Charges: These charges will be borne by the institute as per the actual amount for various tournaments.
7. Miscellaneous Expenditures: The maximum permissible budget under the "Miscellaneous" head shall be:
 - Rs. 10,000/- for a total budget below Rs. 2,00,000/-.
 - Rs. 25,000/- for a total budget above Rs. 2,00,000/-.
 - Expenses under this head will be reimbursed on an actual basis only.
8. Norms for Coaches: The above allowances shall also apply to empaneled coaches accompanying students during the sports tournaments.
9. Budget Allocation: All expenditures related to these sports activities shall be charged under the budget head "Creative Arts & Sports."

Item No. 53-5.5: To consider the proposal and action plan for the AMRUT-funded Centre of Urban Planning for Capacity Building



The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider the AMRUT-funded Centre of Urban Planning for Capacity Building from the funds allocated by Ministry of Housing and Urban Affairs.

Item No. 53-5.6: To consider the establishment of EICT Academy as Centre of Excellence/ Society / Section-8 Company at MNIT Jaipur

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider the creation of Centre of Excellence to conduct the activities of EICT Academy as per the MoU signed between MNIT Jaipur and Ministry of Electronics & IT. The Finance Committee further directed that a fresh proposal may be submitted for creation of EICT Academy as a Section-8 company to operate the activities of EICT Academy at MNIT Jaipur.

Item No. 53-5.7: To consider an estimate for replacing the existing old overhead electrical supply line with underground cable & street light work in the MNIT Jaipur.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider replacing the existing old overhead electrical supply line with underground cable & street light work in the MNIT Jaipur at an estimated cost of INR 4,98,86,034/-. The above expenditure shall be met from grant-in-aid; if the grant-in-aid is not sufficient, the expenditure shall be met from the Institute IRG.

Item No. 53-5.8: To consider the additional electrical & mechanical work in 320 bedded Chandra Shekhar (EWS) boys hostel at MNIT Jaipur.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider the additional electrical & mechanical work in 320 bedded Chandra Shekhar (EWS) boys hostel at MNIT Jaipur at the estimated cost of INR 3,03,11,676/-. The above expenditure shall be met from the Institute IRG.

Item No. 53-5.9: To consider the revised estimate for construction of the 600 bedded Boy's Hostel (Aravali Hostel).

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider construction of the 600 bedded Boy's Hostel (Aravali Hostel) at the revised estimated cost of INR 52,03,56,842/-. The above expenditure shall be met from the Institute IRG.

Item No. 53-5.10: To consider the proposal for expansion of Primary Health Centre at MNIT campus Jaipur.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal for expansion of Primary Health Centre at MNIT campus Jaipur at an estimated cost of INR 5,15,18,104/-. The above expenditure shall be met from grant-in-aid; if the grant-in-aid is not sufficient, the expenditure shall be met from the Institute IRG.

Item No. 53-5.11: To consider the proposal for construction of 56 Type-III quarters for administrative and technical staff of MNIT Jaipur.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal for construction of 56 Type-III quarters for administrative and technical staff of MNIT Jaipur at an estimated cost of INR 29,89,00,000/-. The above expenditure shall be met out of funds obtained through HEFA loans.

Item No. 53-6.0: Any other item(s) with the permission of The Chair/Table Agenda.

Item No. 53-6.1: To consider the construction of entrance plaza along with the new road construction and parking.

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal for the construction of entrance plaza along with the new road construction and parking at a revised estimated cost of INR 13.69 Crore.

Item No. 53-6.2: To consider the award of INR 7,52,16,651/- in Construction of 884 bedded Girls Hostel for MNIT, Jaipur.

The Finance Committee considered and recommended to the Board of Governors for approval to deposit INR 4.5 Cr/- towards arbitration proceedings, in consideration of the directions by the Hon'ble Court.

Item No. 53-6.3: To consider the proposal of Seed Grant for Young Faculty Members

The Finance Committee considered and recommended to the Board of Governors for approval of the proposal to consider providing Seed Grant for Young Faculty Members with a maximum limit of INR 5 lakhs for each faculty member.

The meeting ended with a vote of thanks to the Chair and all the members of the Finance Committee.


Registrar (I/c) & Member Secretary, Finance
Committee

कुलसचिव (प्रभारी) एवं सदस्य सचिव, वित्त समिति