

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR**

**ACADEMIC SECTION**

No. F4(12)Acad/MNIT/2019/665

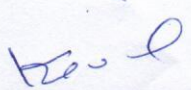
Dated: 02-01-2020

**NOTICE**

**Sub: Regarding deputation of faculty members from each department for degree distribution work in 14<sup>th</sup> Annual Convocation to be held on 19<sup>th</sup> January 2020 in the afternoon (Sunday).**

All the Departments are requested to kindly depute 4-5 faculty members from their Department for coordinating the work related to degree distribution (UG/PG & Ph.D.) during the Convocation and help in the work related to the sitting arrangement of students in the Convocation pandal.

It is requested to kindly forward the names of the deputed faculty members to the Academic Section latest by 10<sup>th</sup> January 2020.

  
**Dean, Academics**

**Copy to:**

1. All HOD.
2. PS to Director.
3. PA to Registrar.
4. Guard file.