

# **OPEN TENDER**

*for*

**Installation, Operation & Maintenance of Automated Vending Machines  
for Soft Drinks & Snacks in various Hostels of MNIT Jaipur**

**Tender No.: DSW/HO/02/2025-MNIT.JP**

**Tender Date: 22.05.2025**

**Pre-Bid Meeting: 30.05.2025 (03.00 pm)**

**Last Date & Time of Bid Submission: 13.06.2025 (05.00 pm)**

**Date & Time of Technical Bid opening: 16.06.2025 (04.00 pm)**



**Hostel Office under Dean (SW)  
Malaviya National Institute of Technology Jaipur**

**E-mail: [hosteloffice@mnit.ac.in](mailto:hosteloffice@mnit.ac.in)**

# INDEX

<b>S. No.</b>	<b>Particulars</b>	<b>Page No.</b>
<b>1</b>	Tender Notice	3-6
<b>2</b>	Eligibility Criteria & General Terms and Conditions	7-10
<b>3</b>	Scope of Work	11
<b>4</b>	Technical & Financial Evaluation Criteria	12
<b>5</b>	Technical Bid Form	13-14
<b>6</b>	Financial Bid	15-16
<b>7</b>	Annexures	17-23

## **TENDER NOTICE**

### **Tender for Installation, Operation & Maintenance of Automated Vending Machines for Soft Drinks & Snacks in various Hostels of MNIT Jaipur**

Malaviya National Institute of Technology Jaipur, an autonomous Institution established by the Ministry of Education, Govt. of India through Dean (Student Welfare) invites online tenders for Installation, Operation & Maintenance of Automated Vending Machines for Soft Drinks & Snacks in various Hostels of MNIT Jaipur.

S.No.	Name of Services	Quantity and Location	Licence Fee	Period of Contract
1	Automated Machines for Soft Drinks and Snacks	Tentative quantity: 6	Rs.2000/- Per month per machine excluding GST	One year initially, extendable for one more year

The details of hostels in which there is requirement for Installation, Operation and Maintenance of Vending Machines is as follows:

S.No.	Location of Vending Machine	No. of Vending Machine to be Installed
1	Hostel No. 01	01
2	Hostel No. 08	01
3	Aurobindo Hostel	01
4	Aravali Hostel	01
5	Gargi Hostel	01
6	Vinodini Hostel	01

#### **Instructions to Bidders for Online Bid Submission**

Department of Expenditure has issued the directive to publish the tender document on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>).

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. For more information, bidders may visit the CPP portal <http://eprocure.gov.in/eprocure/app>. The tender document can also be downloaded from MNIT Jaipur website. ([www.storepurchase@mnit.ac.in](mailto:www.storepurchase@mnit.ac.in))

#### **1.1 Registration Process**

- a) Bidders to enroll on the e-procurement module of the portal <http://eprocure.gov.in/eprocure/app> by clicking on the link “Click here to Enroll”. Enrollment on the CPP Portal is free of charge.
- b) The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- c) Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer “DSC details for Foreign Bidders” for Digital Signature requirements on the portal.
- e) Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / eToken.

## **1.2 Tender Documents Search**

- a) Various built-in options are available in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
- b) There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- c) Once the bidders have selected the tenders they are interested in; they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- d) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **1.3 Bid Preparation**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- d) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document /Schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **1.4 Bid Submission**

- a) Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidder to select the payment option as "on-line" to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
- d) A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the pre-scribed format and no other format is acceptable.
- e) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time (for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- f) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- g) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- i) Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

## 1.5 Assistance to Bidders

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 18002337315.

## 1.6 General Instructions to the Bidders

- a) The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- b) Possession of Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card Token in the company's name is a pre-requisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link 'Information about DSC'. Bidders are advised to follow the instructions provided in the 'Instructions to the Bidders for the e- Submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure>

## 2. SCHEDULE

Name of Organization	Malaviya National Institute of Technology Jaipur
Tender Type	Open
Tender Category	Services
Type/Form of Contract	Supply
Is Multi-Currency Allowed	No (only INR)
Date of Issue/Publishing	22.05.2025
Pre-Bid Meeting	30.05.2025 (03.00 pm)
Last Date and Time for Submission of Bids	13.06.2025 (05.00 pm)
Date and Time of Opening of Technical Bids	16.06.2025 (04.00 pm)
Bid Validity days	180 days (From the last date of opening of tender)
Address for Communication	The Deputy Registrar Hostel Office, MNIT Jaipur, JLN Marg, Jaipur - 302017
Contact No. & Email Address (for any queries)	+91-9549891444 / <a href="mailto:hosteloffice@mnit.ac.in">hosteloffice@mnit.ac.in</a>

1. The Tender Documents for this will be on a two-Bid System consisting of a Technical Bid and a financial Bid. The Tender Document (non-transferable) along with detailed specifications, terms, and conditions may be **downloaded from the Institute website** ([www.mnit.ac.in](http://www.mnit.ac.in)) or from Central Public Procurement Portal (CPPP) by the interested bidder.
2. The Dean (SW) reserves the right to amend or withdraw any of the terms and conditions mentioned in the tender document or to reject any or all the tenders without giving any notice or assigning any reason any time before award of the contract. Further, the Dean (SW) is not bound to accept the lowest tender, has the liberty to close the tender process without awarding the contract to anyone if the lowest quote is found to be unreasonably low. The decision of the Dean (Student Welfare) MNIT Jaipur in this regard shall be final and binding on all.
3. **EMD Payment:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 25,000.00 (Rupees Twenty Five Thousand Only) by way of demand drafts or Bank Guarantee or FDR only. The demand drafts shall be drawn in favour of "MNIT Mess Council" payable at Jaipur only. The demand drafts or Bank Guarantee or FDR for earnest money deposit must delivered to the Hostel

Office MNIT Jaipur on or before last date of bid submission date/time. The EMD of the successful bidder shall be returned without any interest after the successful submission of Bank Guarantee / Security Deposit and for unsuccessful bidder(s) it would be returned without any interest after award of the contract. Bid(s) received without EMD will be rejected. The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI)/ MSE are exempted to submit the EMD (copy of registration must be provide along with tender documents). The Hard Copy of original documents in respect of earnest money deposit must be delivered to the Hostel Office MNIT Jaipur on or before last date of bid submission date/time as mentioned.

4. In case any document produced in support of eligibility criteria turns out to be not genuine before or after award of work, the Dean (SW) MNIT Jaipur reserves the right to blacklist or debar the bidder concerned from participating in the future tendering process at the Institute.
5. The details of eligibility and other terms and conditions of the contract to be perused in the following pages.

**SD/-**  
**Dean (Student Welfare)**

## **ELIGIBILITY AND GENERAL TERMS AND CONDITIONS**

### **1. Instructions to Bidder (ITB):**

Bidder is requested to kindly go through the detailed Terms & Conditions mentioned below and overleaf and submit the most competitive bid applicable to Educational and Research Institutes/IITs/NITs/etc.

- a) Full specification and make of the item offered and its rate F.O.R. to Hostels of MNIT Jaipur.
- b) Bidder's GST registration number and PAN number.
- c) Conditions of supply and terms of payment.
- d) Please give a declaration as per Annexure -I
- e) The offer must be submitted in a two-way bid system.
- f) The Bank/RTGS detail must be submitted along with the quotations/Tenders on the letterhead.
- g) All communications related to this tender should be addressed to the undersigned only.

### **2. Terms & Conditions**

The offer must comprise of the following failing which it will be treated as non-responsive and hence rejected:

1. **Discount Percentage:** Discounts on products on MRP should be mentioned for all the products against the brand name (only branded consumables should be provided by bidder).

#### **2. Validity:**

- i. **Quote:** The validity period of the offer should be specified. It should be at least for **180** Days from the last date of submission of quotations.
- ii. **Contract:** The contract shall be initially for one year and may be extended on a year-to-year basis up to one more year on the same terms and conditions, subject to the satisfactory service of the contractor.

3. **Delivery Terms:** Our standard Delivery Terms is for, Hostels of MNIT Jaipur, destination Campus Rates should be quoted accordingly.

4. **Delivery Schedule:** Delivery of service within 10 days after award of contract.

#### **5. Facilities to be provided by the Hostel Office MNIT Jaipur:**

- i. The Hostel Office MNIOT Jaipur will provide space for installation, operation and maintenance of vending machines at designated locations.
- ii. Utility Charges per month in the form of Electricity, etc. will be charged from the contractor apart from the Licence Fees. Electricity charges per month shall be paid by contractor to MNIT Jaipur as per actual consumption on the prevailing rates of Jaipur Vidyut Vitran Nigam Limited (JVVNL) or at such higher rates as may be decided by the MNIT Jaipur from time to time.

#### **6. Obligations of the Agency / Bidder:**

- a) The Bidder shall use only the space earmarked to install, operate and maintain the vending machines and shall not use any other space for any other purpose.
- b) The Bidder shall be responsible for regularly restocking the vending machine with the variety of quality food items as per the tender documents. Additionally, the bidder shall ensure that all food items are maintained in a hygienic state and are free from any condition of spoilage or expiration.
- c) The Bidder shall provide maintenance and repair services for the vending machine, ensuring its proper functioning throughout the contract period.
- d) The Bidder shall offer prompt and courteous consumer service addressing any issues or concerns related to the vending machines.
- e) The Bidder shall install their own CCTV surveillance cameras around the vending machines areas to prevent unauthorized access or tampering for maintain the safety and security. In case of tampering of machine, MNIT Mess Council / Hostel Office MNIT Jaipur shall not be responsible in any manner.

## **7. Licence Fees and Other Charges:**

1. The License fees as per existing rates will be charged of Rs.2000/- per month (minimum) for each Automated Vending Machines for Soft Drinks Cum Snacks.
2. Electricity charges will be charged from the contractor. Electricity charges per month shall be paid by contractor to MNIT Jaipur as per actual consumption on the prevailing rates of Jaipur Vidyut Vitran Nigam Limited (JVVNL) or at such higher rates as may be decided by the MNIT Jaipur from time to time.
3. The Licence Fees and other charges i.e. electricity, etc. shall be deposited in Hostel Office MNIT Jaipur within 5<sup>th</sup> day of each month. Any delay in submission of Licence Fees, etc. may result in termination of contract, penalty, etc. as decided by the competent authority.

## **8. Maintenance & Support:** All preventive and corrective maintenance of the machines inclusive of supply of consumables shall be the responsibility of the Bidder only. In addition to the above, following important measures that the Bidder must follow: -

- (i) The Bidder shall be responsible for transporting of the Machines to a designated place in the campus and taking it out after the contract period.
- (ii) The machines shall be maintained, serviced refilled by the Bidder only.
- (iii) Safety and security of the machine will be the responsibility of the Bidder only.
- (iv) All the necessary accessories and support systems for operating the machines shall be brought by the Bidder only.
- (v) The Bidder shall also be responsible for the maintenance of the machine at his own cost without any cost implication to MNIT / MNIT Mess Council.
- (vi) The supply of materials will be the responsibility of the Bidder only i.e. Bidder needs to take full responsibility for the maintenance and refilling of materials.

## **9. Cancellation:** Dean (SW), MNIT Jaipur reserves the right to accept or reject or cancel any or all inquiries or quotations at any stage without assigning any reason thereof.

## **10. Penalty:** The Bidder should always ensure regular and uninterrupted quality services. In case of failure in services or negligence (As defined below), appropriate action shall be taken by the MNIT Mess Council / Hostel Office MNIT Jaipur. In the event of a lack of cleanliness and hygiene conditions of the machines, non-repair or non- rectification of failure beyond one day a penalty may be imposed on the Bidder which will be decided by competent authority. The penalty of Rs. 500 for each offence separately will be applicable in case of failure of service and negligence in terms of the following:

- (i) The service provider fails to supply the product.
- (ii) All the machine in the premises fails and not even a single machine is rectified within 4 hours of breakdown.
- (iii) Breach of any clause of terms and conditions/agreement even after receiving prior written notice from MNIT Mess Council / Hostel Office MNIT Jaipur.
- (iv) Lack of cleanliness and hygiene conditions of the machines, non-repair or non-rectification of failure beyond one day.
- (v) Expired Food Items found in vending machine.
- (vi) Items without FSSAI certification placed inside vending machine

## **11. Any other matter which is an act of negligence or breach of ethics by the service provider.**

## **12. In case of cancellation of an order due to Non-compliance with the Terms and Conditions and Breach of the Contract, no compensation will be paid toward the progress of the order/procurement.**



### 13. **Resolution of Disputes**

1. The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
2. If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as specified below. These mechanisms may include, but are not limited to, conciliation mediated by a third party, adjudication in an agreed national or international forum, and national or international arbitration.
3. In case of Dispute or difference arising between the Purchaser and a supplier relating to any matter arising out of or connected with this agreement, such disputes or differences shall be settled in accordance with the Arbitration and Conciliation Act, 1996 as amended from time to time.
4. For any dispute, the place of jurisdiction shall be Jaipur, Rajasthan only.

14. **Termination for Default:** The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- (a) If the Supplier fails to deliver any or all of the Goods or Services within the period(s) specified in the purchase order, or within any extension thereof granted by the Purchaser pursuant; or
- (b) If the Supplier fails to perform any other obligation(s) under the Contract; or
- (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

15. The contracting agency shall provide the services continuously as per the award of the contract. In case of discontinuation of services by the contractor in the middle of the period without requisite notice or non-satisfactory services, breach of any terms and conditions of the contract, etc. the contractor shall be liable to legal action, in addition to forfeiture of the performance security deposit given by him.

16. Alcoholic Drinks and tobacco-based products are strictly prohibited inside the campus.

17. The contracting agency shall not be allowed to transfer, assign, pledge or sub-contract its responsibilities, rights and liabilities under this contract to any other agency.

### 18. **Force Majeure:**

Any delay due to Force Majeure will not be attributable to the Service provider. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur,

exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption, or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Vendor or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Contract for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or Page 10 of 16 undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the service provider for a period exceeding a continuous period of 7 (seven) days.

**19. Security Deposit:**

The successful tenderer will have to deposit a security deposit for an amount of Rs. 50,000 either as Performance Bank Guarantee (Annexure - VI) or FDR from any nationalized Bank in favor of the MNIT Mess Council. The PBG shall cover the entire period of the contract and shall remain valid for a period of 60 days beyond the period of contract. If contract is further extended beyond the initial period, the PBG shall have to be renewed for the extended period. either by way of Bank Guarantee of scheduled bank in favour of MNIT Mess Council payable at Jaipur

**20. Signing of Contract Agreement**

After the acceptance of the Contract and securing Performance Bank Guarantee from the successful bidder, the successful bidder shall execute and sign the Contract Agreement on a Non-Judicial Stamp paper of Rs. 500 /- within 7 working days. All the expenses in respect to execution of contract agreement shall be borne by the successful bidder.

21. The Bidder should have a minimum three years' experience in similar trade are permitted.

22. The materials/items should have enough period for expiry date. The near expiry materials/items must be replaced timely otherwise it will lead to penalty as it is directly related to the health. Also, the items placed inside the vending machine must be FSSAI certified.

23. The Machines shall be installed, operated, and maintained at a designated place in the premises for a period of one year from the date of installation with all accessories by Bidder.

24. The quality and serving parameters shall confirm to MNIT Mess Council requirement and the Dean (SW) / Hostel Office MNIT Jaipur reserves the right to terminate the contract at any point of time on account of unsatisfactory service & unethical practice.

25. Bidder shall maintain the machines and keep them in clean and hygienic conditions.

26. The Bidder shall provide the consumables of the reputed brands only for vending as mentioned in the tender document. The consumables may vary in future as per the recommendations of Mess Committee/ Hostel Office.

27. The Bidder shall be responsible for all statutory liabilities including those relating to weights and measures and prevention of food adulteration and FSSAI Act etc.

28. The Bidder shall rectify any technical problem of the machine within 24 hours or a penalty of Rs. 500 Per machine / Per day will be imposed

29. The institute will not be responsible for the security of vending machines during the contract period; the Bidder will be solely responsible for the safety & security of their machine.

30. The rates of all consumables items (i.e. soft drinks, snacks) etc. should be charged less on MRP or on MRP only.

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY**  
**JLN MARG, JAIPUR - 302017**  
**(HOSTEL OFFICE under DEAN STUDENT WELFARE)**

**SCOPE OF WORK**

**VENDING MACHINES (FOR FOOD & BEVERAGES)**

Details of the app

roved locations under the scope of tender i.e. Operation, Installation and Maintenance of Vending Machines in various Hostels of MNIT Jaipur.

S. No.	Location of Vending Machine	No. of Vending Machine to be Installed
1	Hostel No. 01	01
2	Hostel No. 08	01
3	Aurobindo Hostel	01
4	Aravali Hostel	01
5	Gargi Hostel	01
6	Vinodini Hostel	01

**Details of the vending machines:**

Parameter	Need
Number of trays	6
Coils per tray	10
Payment system	Cashless Compatible (Paytm wallet / UPI platforms / any other digital platforms)
Dimension	76*31*37 (in inches) (Approx.)
Capacity	300 Kg(Approx.)
Operating Hours	24x7

**List of items to be sold by vending Machines:**

S.No.	Name of Item	Brand	Packing Size / Weight
1	Chips (Tomato)	Lays	48 Gram
2	Chips (Onion)	Uncle chips	48 Gram
3	Namkeen (Bhujia)	Bikaji	35 Gram
4	Namkeen (Moongfali)	Haldiram	42 Gram
5	Namkeen (Moondal)	Bikaji	34 Gram
6	Soya Sticks	Bikaji	35 Gram
7	Kurkure (Maslaa Munch)	Kurkure	40 Gram
8	5 Star	Cadbury	24 Gram
9	Dairy Milk	Cadbury	13.2 Gram
10	Fuse	Cadbury	25 Gram
11	Unibic Choco chip cookies	Unibic	13.4 Gram
12	Center filled cookies	Anmol Dark Fantasy	12.5 Gram
13	Kit Kat 4F	Nestle	38.5 Gram
14	Kitkat Rich	Nestle	11.9 Gram
15	Chocopie	Lotte	23 Gram

16	Snickers Chocolate	Snickers	12 Gram
17	Munch	Nestle	17.5 Gram
18	Popcorn	ACT II	40 Gram
19	Real Juice	Dabur	110 ml
20	Lassi	Saras/Amul	200 ml
21	Chaach	Saras/Amul	200 ml
22	Milk Shake	Amul	200 ml
23	Tropicana Orange/ Mango	Tropicana	200 ml
24	Frooti Mango	Frooti	125 ml
25	Mazza Mango	Mazza	135 ml
26	Coco Cola	Coco Cola	250 ml
27	Pepsi	Pepsi	250 ml
28	Thums up	Thums up	250 ml
29	Limca	Limca	250 ml
30	Mirinda	Mirinda	250 ml
31	Sting	Pepsico	250 ml
32	Mount and dew	Mount and dew	250 ml
33	Water bottle	Bisleri Vedic Water	500 ml
34	Coconut water	Paper boat Coconut Water	200 ml
35	Lahori Zeera	Lahori Zeera	300 ml
36	Paneer	Amul	200 Gram
37	Cup Cake	Elite Dreams Cup Cake	140 Gram
38	Oreo Biscute	Oreo Choco Cream Biscuit	50 Gram
39	Parle G	Parle	80 Gram
40	Black Magic	Parle	50 Gram
41	Good day	Britannia	60 Gram
42	Uniborn	Uniborn	75 Gram
43	Bounce	Sunfeast	58 Gram
44	Marry Gold	Britannia	68 Gram
45	Zim Zam	Britannia	57 Gram
46	Makhana	Mr. Makhana	20 Gram
47	Multigrain Chips	Too Yumm	45 Gram
48	Curd	Saras	200 Gram
49	Shrikhand	Saras	100 Gram
50	Mad Angle	Bingo! Achaari Masti	60 Gram
51	Cold Coffee	NESCAFÉ	200 ml
52	Monaco Biscut	Parle	50 Gram
53	Krackjack	Parle	44 Gram
54	Mad Angle	Bingo Masala Madness	60 Gram
55	Special Cream Roll	Malpani's Bake-lite Puneri	180 Gram
56	Bour Bon Biscuits	Britannia	10 Gram
57	Namkeen (Chana Dal)	Bikaji	36 Gram
58	Chilli Sprinkled Potato Chips	Bingo	43 Gram
59	Bikaji Falahari Chips, 70g	Bikaji	70 Gram
60	Sprite	Sprite	250 ml

**Responsibilities of the vendor:-**

1. The vendor shall be responsible for regularly restocking the vending machine with the approved items. Additionally, the vendor shall ensure that all items are maintained in a hygienic state and are free from any condition of spoilage or expiration.
2. The vendor holds full responsibility of refilling the machines when they reach about 50% of the capacity. This should be done within 2 hours (from the machine reaching 50% of the capacity).
3. The vendor shall provide maintenance and repair services for the vending machine, ensuring its proper functioning throughout the contract period.
4. The vendor shall offer prompt and courteous customer service addressing any issues or concerns related to the vending machine.
5. The vendor will have to arrange Internet connection for the vending machines on their own preferably wireless connection.
6. The vendor shall be responsible for safety and security of the vending machines.

## **TECHNICAL EVALUATION CRITERIA**

The criteria for technical evaluation of the bids are stated hereunder:

S.No.	Basic Criteria	Description
1	The bidder should have a minimum of 03 consecutive years of experience in last 5 years for supply and operation of atleast 05 vending machines in any Govt. / Semi Govt. / PSU / Autonomous bodies, reputed private firm. The bidder should submit the copies of the award letters and contract documents.	From 1 <sup>st</sup> January 2020 till date
2	The bidder should have a minimum annual average turnover of Rs. 25 lakhs per annum, during the last three financial years. Annual average turnover certificates and audited turnover statements duly certified by a chartered accountant along with Profit & Loss Statements are required to be furnished as proofs of the same	2022-23 2023-24 2024-25
3	The bidder should have a minimum 5 Number of Clients in any Govt. / Semi Govt. / PSU / Autonomous bodies/reputed private firms for whom the Bidder has previously served or currently serving as a service provider of Vending Machine. (Please fill Annexures – V of this NIT).	-
4	Satisfactory Performance Report / Feedback provided by clients.	Compulsory against S.No. 3 above

Note: Any deviation from above technical evaluation criteria may lead to rejection of bid, thus, it is advised to properly read the tender document and attach all the relevant documents as mentioned in the tender.

## **FINANCIAL EVALUATION CRITERIA**

The financial evaluation of all technically qualified bidders will be done on the basis of total price quoted by bidder for all items to be sold by vending machine as mentioned in BOQ. The lowest bidder will be designated as L1 & will be awarded the contract. It is mandatory for bidder to quote for all the items. **Bidder has to quote separately for all the fields as mentioned in Price Schedule. Adding 0 'Zero' shall be treated as unresponsive**

In case of same L<sub>1</sub> price, the award of contract will be issued to the bidder who have maximum total turnover in past three years of the above mentioned terms and conditions.

The MRP mentioned above may vary i.e. increase/decrease on pack size in future. Thus, the final selling price after discount will be in same discounted proportionate as quoted in the tender.

Example: The MRP of a Cadbury 5 Star (24 Gram) is Rs. 10 as mentioned in the tender. While quoting the tender, Lowest Bidder (L1) bidder quotes the price of a Cadbury 5 Star (24 Gram) as Rs. 8. Thus, the present Discount % is equivalent to 20%. Further, in future, the MRP of a Cadbury 5 Star (24 Gram) is increased to Rs. 12, thus, the final Price after Discount would be Rs. 9.6 (i.e. Rs. 12 \* 0.8 = Rs. 9.6). Thus, Rs. 9.6 may be charged against the Cadbury 5 Star (24 Gram).

### **TECHNICAL BID FORM**

The following documents are to be submitted as part of the Technical Bid as per the tender document:

<b>S.No.</b>	<b>Details</b>	<b>Remarks</b>
1	Name of Firm/Tenderer/ Company (in block letters)	
2	Permanent Address & Telephone No. and Email address	
3	Full Postal Address, Telephone/Fax No./E-mail for correspondence	
4	Duly Signed Copy of Tender Forms	
5	PAN No.	
6	GST registration certificate	
7	Details of EMD (Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder)	
8	A list of similar works executed in the last five years & number of machines installed	
9	Establishment / Business registration number/card	
10	Licenses / registration certificates for Food and beverages	
11	Audited account statements	
12	Copy of written confirmation authorizing the signatory of the Bid to commit the Bidder	
13	Copy of filled Annexure I, II, III, IV, V with supporting documents	
14	Technical specification of vending machine should be as per annexure - IV	
15	Bid Security Declaration form Annexure - III	
16	The bidder should enclose a financial solvency certificate issued by a banker for an amount not less than Rs. 10 Lakhs.	
17	Other documents, if any	

Date:

Signature of the Tenderer with Seal & Address

**The Dean (SW) MNIT Jaipur Reserves the Right to:**

1. Reject the quotation in the event of non-furnishing the authentic documentary all relevant documents issued from Govt. Authority. The verification of the documents can be conducted at Dean (SW) MNIT Jaipur level also for which charge will have to be borne by the suppliers.
2. Cancel this Tender at any point of time without assigning any reason thereof.
3. The Dean (SW) MNIT Jaipur also reserves the right to reject the bid of any participating bidder
4. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:
  - (a) If the Supplier fails to perform any other obligation(s) under the Contract.
  - (b) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
5. To reject any or all the offers without assigning any reasons thereof.
6. All disputes are subject to ***“Jaipur Jurisdiction”*** only.
7. The decisions of the Dean (SW) MNIT Jaipur in all respect shall be final and binding on all.
8. The Dean (SW) MNIT Jaipur / Hostel Office MNIT Jaipur reserves the right to ask the successful bidder to produce all the original documents submitted along with the bids for verification at any point of time. During the verification of the document, if it is found that the bidder has concealed/ falsified/ fabricated any information, the bid and/or purchase order will be cancelled and EMD and/or performance security will be forfeited and action including black listing will be taken against the bidder as per norms.
9. Please ensure that your offer is complete in all respect as no further clarifications shall be sought from you and filled within the last date mentioned above. **The Dean (SW) MNIT Jaipur / Hostel Office MNIT Jaipur shall not be responsible for any delay etc.**

Dean (SW)  
MNIT Jaipur



**DECLARATION**

*(On the letterhead of the firm submitting the bid)*

1. I, .....Son/Daughter of Shri .....  
.....Proprietor/Partner/CEO/MD/Director/Authorized  
Signatory of M/s. ----- am competent to sign this declaration  
and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and subsequent  
amendments, if any and here by convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to  
the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document  
would lead to rejection of my tender at any stage besides liabilities towards prosecution under  
appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated, sealed  
and signed and take full responsibility for the entire documents submitted.
6. The prices quoted in the financial bids are subsidized due to academic discount given to Dean (SW)  
MNIT Jaipur.
7. We further specifically certify that our organization has not been Black Listed / De Listed /  
Insolvent or put to any Holiday by any Institutional Agency/Govt. Department/Public Sector  
Undertaking in the last three years.

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Signature of the Authorized Person

Date: -----

Full Name-----

Place: -----

Company Address with Seal

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

**Date:**

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**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No.** \_\_\_\_\_

**Name of Tender/ Work: -**

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Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned, Tender/Work from the web site(s) namely:

\_\_\_\_\_  
As per your advertisement given in the above mentioned website(s).

2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like section(s), schedules(s) etc.), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit / security money deposit / Performance Bank Guarantee absolutely.

**Yours faithfully,**

**(Signature of the Bidder with Official Seal)**

**BID SECURING DECLARATION FORM**

*(Letterhead of the bidder)*

To

(Insert complete name and address of the purchaser) I/We.

The undersigned, declare that:

I/We understand that bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Dean (SW) MNIT Jaipur for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
  - (i) fail or refuse to execute the contract, if required, or
  - (ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.
- (c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; or
- (d) If there is a discrepancy between words and figures quoted by the bidder then in that case the amount quoted in words will be treated as final.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: .....

*(Insert signature of person whose name and capacity are shown in Bid Securing Declaration)*

Name: .....

*(Insert complete name of person signing the Bid Securing Declaration)*

Duly authorized to sign the bid for an on behalf of *(Insert complete name of Bidder)*

Dated on ..... day of ..... *(Insert date of signing)*

Corporate Seal (where appropriate)

*(Note: In case of a consortium, the Bid Securing Declaration must be in the name of all partners to the consortium that submits the bid)*

**Technical Specification**

- (a) Fully automatic
- (b) Product Vend Sensor.
- (c) Fast and Easy Product Loading.
- (d) Low Maintenance
- (e) Glass Front
- (f) Flexible Individual Pricing.
- (g) Automated payment preferably through UPI/Credit/Debit/Scanner/Smart Card etc.
- (h) The machines are also required to return money to consumers if a product fails to vend.

**ANNEXURE-V****Details of Vendor / Service Provider**

1	Name of the Vendor/Service Provider	
2	Total number of Clients for whom the Bidder has previously served as service provider of vending machine	
3	The year from which the Bidder has been in business of vending machines	
4	Attach Experience Certificates from the previous and current clients for whom the Bidder has provided vending machines along with satisfactory performance report	

It is certified that the information supplied by me/us is true and correct to the best of my/our knowledge & belief, and nothing has been concealed herein, and this information can be used for assessment of performance vis-à-vis tender (s).

(Seal & Signature of the bidder)

**Proforma of Performance Bank Guarantee**

1. In consideration of the Dean (SW), MNIT, Jaipur (hereinafter called "The Client") having offered to accept the terms and conditions of the proposed agreement between MNIT Mess Council (on behalf of Dean SW) and ..... (Hereinafter called "the said contractor(s) for the work of Contract Installation, Operation & Maintenance of Automated Vending Machines (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs..... only) as a security/ guarantee from the contractor(s) for compliance of his obligations in accordance with the terms & conditions in the said agreement.
2. We..... (hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank).
3. We ..... do hereby undertake to pay amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur, merely on a demand from the MNIT Mess Council stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this Guarantee we shall be restricted to an amount not exceeding Rs. (Rupees..... )
4. We ....., the said Bank, further undertake to pay to the MNIT Mess Council any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under bond shall be a valid discharge of our liability for payment thereunder, and the contractor(s) shall have no claim against us for making such payment.
5. We..... further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the MNIT Mess Council under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Dean (SW), MNIT Jaipur on behalf of the MNIT Mess Council, certifies that the terms & conditions of the said contractor(s), and accordingly discharges this guarantee. We... further agree with the MNIT Mess Council that the MNIT Mess Council (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms & conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the MNIT Mess Council against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the MNIT Mess Council or any indulgence by the MNIT Mess Council to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the MNIT Mess Council in writing.

8. This guarantee shall be valid up to unless extended on demand by the MNIT Mess Council. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs..... (Rupees ..... Only), and unless a claim in writing is lodged with us under this Guarantee shall stand discharged.

Dated the ..... day of ..... for .....  
(Indicate the name of the Bank)